

## DECLARATION OF CRIMINAL CONVICTIONS

The Basement Recovery Project welcomes applications from ex-offenders as part of its equal opportunities policy. However all posts within The Basement Recovery Project are exempt from the Rehabilitation of Offenders Act 1974. The nature of this post may lead to an ex-offender being in a potentially vulnerable position unless consideration of the person's background has been made from the outset. It is therefore necessary that all applicants short-listed for interview be required to complete this confidential declaration. Please return this form with your application form. It will be treated in the strictest confidence.

You should declare all offences including those deemed as spent under the Rehabilitation of Offenders Act 1974.

Have you ever been convicted of a Criminal Offence? YES / NO

Please give details of date(s) of offences, nature of offence(s) and sentence(s) passed:

If you have declared a criminal conviction and the panel believes this to have a bearing on the requirements of the post, they will discuss the matter with you at the interview. If the panel does not raise a declared conviction with you, you can be assured that they have taken the view that it should not be taken into account in deciding your suitability for the post.

**Because this post is working with, or in the vicinity of, vulnerable people, successful candidates will be asked to complete a form for an enhanced Disclosure and Barring Service (DBS) check. Until this is returned from the DBS, no firm offer of appointment will be made.**